

Report of the Special Committee
(Constitution Review)
17 March 2009

Members:

*Councillor Melvin Cohen LLB (Chairman)
Councillor Mike Freer (Vice-Chairman)

Councillors:

*Jack Cohen	*Richard Cornelius	*Robert Rams
*Linda McFadyen	*Alison Moore	(substituting for Mike Freer)
Matthew Offord	*Joan Scannell	*Alan Schneiderman
*Daniel Webb		

CONSTITUTION REVIEW 2008/9 (Reports of the Assistant Director of Resources and Director of Corporate Governance – Agenda Items 6, 7, 8, 9, 10, 11 and 12)

The Committee met on 7 October 2008, 10 February 2009, 24 February 2009 and 17 March 2009 to consider aspects of the Council's Constitution, which had been raised by both officers and Members as matters requiring review. The matrix of changes considered and the action sheets relating to the Committee's 7 October 2008, 10 February 2009 and 17 March 2009 meetings are attached as Appendices 1, 2 and 3.

The action sheets and recommendations to Council for the Special Meeting held on 24 February 2009 to discuss Overview and Scrutiny: new arrangements and the subsequent extra meeting to be held on 21 April 2009 will be reported to Council on 19 May 2009.

On 17 March 2009 the Committee considered reports on all the matters on which the Committee considered they should make recommendations for change to the Council in April.

The reports of the officers concerned are being circulated separately to all members of the Council.

RESOLVED TO RECOMMEND:

(1) That the amendments to the Constitution agreed on 7 October 2009, 10 February 2009 and 17 March 2009 as detailed in the appendices to this report and as indicated below be approved:

Matrix Ref:	Constitution Ref:	Para(s)	Appendix to this report
1	Executive Procedure Rules		A1
3	Section 4 Public Participation	5.14	A2
4	Section1 – The Council	11.1	A3
6	Article 1	1.03	A4

6	Summary & Explanation		A5
6	Article 12	Various	A6
6	Section 2 – 1.2 – Committees and Sub-Committees	Various	A7
6	Access to Information Procedure Rules	Various	A8
7	Section 4 Public Participation	2.3.6	A2
8	Section 1 The Council	4(a)	A3
12 – 32 34 – 42 44 - 47	Financial Regulations	Various	A9
33	Part 5 - Code of Corporate Governance	New section	A10
43	Contract Procedure Rules	Various	A11
48	Article 14	14.05	A12
52	Financial Regs Part 1 Sect 3	Para 3.12 and 3.13	A9
53	Financial Regs Part 2 Sect 6	Para 6.14	A9

(2) That with effect from 19 May 2009, the changes to the Constitution listed below, and as set out in the appendices to this report as indicated, be approved and adopted:

1. Executive Procedure Rules (Appendix A1)
2. Section 4, Public Participation (Appendix A2)
3. Section 1, The Council (Appendix A3)
4. Article 1 (Appendix A4)
5. Summary and Explanation (Appendix A5)
6. Article 12 (Appendix A6)
7. Section 2, Para 1.2 - Committees and Sub-Committees (Appendix A7)
8. Access to Information Procedure Rules (Appendix A8)
9. Financial Regulations (Appendix A9)
10. Part 5, Code of Corporate Governance (Appendix A10)
11. Contract Procedure Rules (Appendix A11)
12. Article 14 (Appendix A12)

(3) That the Democratic Services Manager be instructed to make the appropriate changes to the Constitution.